



# UNION CHRISTIAN COLLEGE

(Affiliated to Mahatma Gandhi University, Kottayam)

[www.uccollege.edu.in](http://www.uccollege.edu.in)

Re-accredited by NAAC with 'A++' Grade, (Cycle -5)

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Aluva- 683 102  
Ernakulam Dt. Kerala  
2967703, 2609194  
Email: [manager@uccollege.edu.in](mailto:manager@uccollege.edu.in)

No.UCC/CB/MGMT/04/25

04/08/2025

## TENDER NOTICE

Sealed tenders are invited for the **Supply, Installation, Testing and Commissioning of one (01) number Passenger Elevator** at Proposed Site (Centenary Academic Block) at Union Christian College, Aluva, Kerala as per the specification appended.

The tenders super scribed 'Supply, Purchase and Installation of Lift' should reach The Manager, Union Christian College, Aluva, Kerala, 683102 latest by 3 p.m. on 18.08.2025. The tender forms with detailed specifications and terms and conditions may be had from the Bursar Office, Union Christian College, Aluva (from 9.30 am to 3.30 pm, on weekdays) or can be downloaded from the college website: [www.uccollege.edu.in/tenders](http://www.uccollege.edu.in/tenders)

Those who use downloaded tender forms must submit a demand draft for the tenders favouring "The Bursar Union Christian College, Aluva", payable at Aluva or paying the prescribed fee at Bursar office.

Cost of Tender form is as follows according to the total amount quoted:	
Particulars	Cost of tender forms original (Rs)
Tender Cost	<b>Rs. 1000 + 18% GST</b>
Tender form can be down loaded from website	<a href="http://www.uccollege.edu.in/tenders">www.uccollege.edu.in/tenders</a>
Last date & time for the receipt of tender	18/08/2025
Date and time of opening the tender	19/08/2025

The tender documents should contain:

1. Prescribed tender form, duly signed and sealed
2. Detailed technical specifications and original brochure and literature supporting technical specifications
3. List of installations in Kerala and details of service facility in Kerala
4. Compliance to payment condition and delivery period and Place of delivery
5. Warranty and Training details if any.
6. Price of the equipment and its accessories, of essential spare parts
7. AMC details, etc.

The tenders duly filled and signed by the tenderer along with necessary documents should be submitted to **The Manager, Union Christian College, Aluva - 683102** on or before 3 pm on 18/08/2025. The Tender will be opened on 19/08/2025 at the College Management office of Union Christian College, Aluva. The Manager, Union Christian College, Aluva, reserves the right to accept or reject all or any tender at his sole discretion without assigning any reason. For legal purposes, the cause of action will be deemed to have arisen in Ernakulam, Kerala state, India.

s/d

Manager

04-08-2025

Aluva

**The specifications of the passenger lift are given below.**

**Quantity Needed - 01 (One) Number**

Type of Lift	MRL. Passenger Lift
Capacity	8 Passenger, 544 kg
Speed	1.0 m/s
Type of Machine	Gearless Machine
Position of Machine	Above the Lift Well
Operation System	Simplex
Power Supply	415 VOLTS, 3PHASE, 50 CYCLE AC
Drive System	Micro Processor V3F
Number of Floor	G+3
Number of Stop Opening	4 No's
Total Travel	12 Meter
Collective	Full Collective
Lift Ceiling	Design Sleek (Small Circular Light)
Well Size Available (Width X Depth)	1600mm Width X 1800mm Depth
Over Head Available	4500 mm
Pit Depth Available	1500 mm
Type / Design of Lift Car	SS Hairline Finish Cabin
Lift Car Inside Size	1100 mm Width X 1000 mm Depth
Lift Flooring	Vinyl Tile (Antiskid PVC Flooring)
No & Position of Car Door	1(ONE) In Front Only
Type / Design of Car Door	SS Hairline Finish Center Opening Glass Door
Type / Design of Landing Door	SS Hairline Finish Center Opening Glass Door
Clear Opening	700mm
Car Indication	LED – Display (Wall Mounded)
Landing Indication	LED – Display (Wall Mounded)
Entrance Safety	Full length infra-red-light curtain for door safety (152 Beams)
Music with Floor Announcement System	At Lift Car
Emergency Alarm	At main lobby
Fireman Switch	At main lobby
Hand Rail	Steel mounted round bar
Main Drive Rope	Usha Martin Ltd
Rates for:- Maintenance, Scaffolding, loading and unloading charges, Pit Ladder, Overload warning indicator, Floor Announcement system with Music, Fireman Switch, SS Handrail, CCTV Provision etc. also to be mentioned <i>if any</i> .	

M/s The Manager  
Union Christian College,  
Aluva-683102, Kerala, India

## **TENDER FORM**

Sir,

I,.....of M/s.....  
..... hereby agree to supply to the Union Christian College  
Aluva, in accordance with the terms and conditions stipulated in the tender form, the equipment  
hereunder named of the quality or sort and at the rate or price hereunder specified, on the acceptance  
on this tender (Ref No..... ) by you.

### **Delivery:**

We confirm that the quoted prices are firm and inclusive of all taxes and duties (including entry tax),  
freight and insurance for supply and installation at Union Christian College Campus. There would not  
be any price escalation during the supply period. We also confirm that we will abide by all the terms  
and conditions and we do not have any counter conditions.

*Yours faithfully,*

**Signature of the Tenderer..... (Seal)**

Place.....

Date.....

## **TERMS AND CONDITIONS**

1. The latest model with specifications shall be quoted and certified.
2. The quoted price should include cost of the instrument, freight, insurance, customs duty, clearance charges, entry tax (if applicable at the time of installation), installation and commissioning.
3. Payment terms:
  - 20% - contract value with the purchase order.
  - 50% - After the materials arrives at site.
  - 15% - Against completion of commissioning work.
  - 15% - After Lift handing over.
6. Customs duty percentage and the CIF price on which it is based should be clearly specified in the tender and if the customs duty exemption certificate is secured the corresponding amount or the actual duty paid whichever is higher will be deducted from the bill. If the bill is actually paid, the tenderer should refund the amount to The Manager.
7. The tenderers should verify and make sure that the claims made by them against items towards GST, customs duty, excise duty etc., are not more than those permissible under the provisions of the laws in force, and that they will refund any excess claims admitted in this respect.
8. The offers should be kept open for a period of three months from the date of opening tenders. Acceptance of the offers will be intimated to the successful tenderers within that period. Tenderers will however, be given the option to keep their offers open for a further agreed period if there be any delay in intimating the acceptance.
9. The installation should be done by the supplier free of cost .
10. Delivery period: The equipment and its accessories should be completely supplied, installed and commissioned to the satisfaction of the College within 45 days from the date of supply order or date of L/C whichever is later.
11. Warranty: The entire equipment and its accessories should have comprehensive warranty of two years from the date of acceptance by the end user. If any spares are to be imported during warranty period, the cost, insurance, freight, customs duty and clearance charges should be given by the vendor.
12. The rates of terms of AMC (both comprehensive and labour) for a minimum period of three years after the warranty period shall be clearly specified. Both comprehensive and labour AMC amounts will be taken into consideration for final selection.
13. During warranty and AMC period, the vendor shall give an uptime guarantee of 95% or more.
14. Training: In order to fully and optimally utilize the equipment, necessary on site training should be given to the College staff free of cost
15. List of installations in Kerala over the past three years shall be provided.
16. Number of trained engineers available in Kerala and nearest service station shall be mentioned.
17. Wherever options are called for in respect of specifications, the tenderer should induct all such options.
18. The successful tenderer should execute an agreement for the fulfillment of the contract in the stamp paper in the model form given in Appendix –I, within fifteen days from the date of acceptance of the tender. The expenses incidental to the executing of agreement shall be borne by the successful tenderer.
19. The equipment quoted in foreign currency (if any) must be quoted on FOB basis.
20. AMC prices and accessories prices should be quoted separately.

**INSTRUCTIONS TO TENDERERS REGARDING TENDER FORMS  
DOWNLOADED FROM INTERNET**

1. Tender file is to be downloaded from the internet and printout is to be taken on A4 size paper and details are to be entered by the tenderer at the various locations in the document.
2. This tender document (in full) downloaded along with the various documents required to be submitted as per the tender conditions in a sealed cover duly super scribing with the name of the equipment, tender notice no. and date, should be submitted in the office as mentioned in the tender notice before the date and time stipulated in the tender document.
3. The cost of tender document as indicated in the tender document will have to be deposited by the tenderer in the form of bank draft payable in favor of The Bursar, Union Christian College Aluva or can pay directly to the Bursar office along with the tender document. Tender not accompanied with the demand draft/payment details towards the cost of the tender document will be summarily rejected.
4. Tenderers are advised to download tender documents well in advance and submit the tender before the stipulated time. It is the responsibility of the Tenderer to check any correction or any modifications published subsequently in Website and the same shall be taken into account while submitting the tender. Tenderer shall download corrigendum (if any), print it out, sign and attach it with the main tender document. Tender document not accompanied by published corrigendum/s is liable to be rejected. The institution will not be responsible for any postal delays / delay in downloading of tender document from the internet.
5. The tenderer may please note that the rate for items should be written in figures and in words. Each page of tender document should be signed by the tenderer.
6. Tenderers are free to download tender document at their own risk and cost, for the purpose of perusal as well as for using the same as tender document for submitting the offer. Master copy of the tender document is available in Bursar office as mentioned in the tender document. After award of tender an agreement will be prepared based on the master copy of tender document available in the above mentioned department. In case, any discrepancy between the tender document downloaded from the internet and the master copy, latter shall prevail and will be binding on the tenderers. No claim on this account will be entertained.
7. If any change/addition/deletion is made by the Tenderer the tender will be summarily rejected and full earnest money deposit will be forfeited.
8. The following declaration should be given by the tenderer while submitting the tender:

### **Declaration**

(a) I/we have downloaded the tender form from the internet site [www.uccollege.edu.in](http://www.uccollege.edu.in) and I/ we have not tampered / modified the tender forms in any manner. In case, if the same is found to be tampered / modified I/we understand that my/our tender will be summarily rejected and full earnest money deposit will be forfeited and the contract will be terminated at my/ our risk and cost.

(b) I/we am/are submitting a demand draft no./Invoice no \_\_\_\_\_ dated \_\_\_\_\_ issued by \_\_\_\_\_ for Rs. \_\_\_\_\_ towards the cost of tender form.

Signature of Tenderer:

Date:

Address:

(Seal)