



## POLICY DOCUMENTS

The college has established comprehensive policies encompassing environmental protection, waste management, and disabled-friendly support. The detailed policy document can be accessed through the provided website link. The relevant page numbers for each of these policies are as follows:

### [WEBSITE LINK FOR POLICY DOCUMENT](#)

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## POLICY FOR DISABLED FRIENDLY CAMPUS

This policy document outlines the procedures for a disabled friendly campus in Union Christian College, Aluva, based on the guidelines and regulations of the University Grants Commission (UGC).

Objective:

The objective of this policy document is to establish and promote a Disabled-Friendly Campus in Union Christian College, Aluva. The initiative aims to create an inclusive and accessible campus environment that ensures equal opportunities and support for individuals with disabilities.

### 1. Accessibility and Infrastructure:

1.1 Barrier-free Campus: a. The college will ensure that the campus infrastructure is designed and maintained in compliance with accessibility standards, including ramps, elevators, wheelchair-accessible pathways, and designated parking spaces. b. Adequate signage and tactile indicators will be provided to assist individuals with visual impairments.

1.2 Accessible Facilities: a. All college facilities, including classrooms, libraries, laboratories, restrooms, and recreational areas, will be made accessible to individuals with disabilities. b. Assistive technologies and equipment, such as braille printers, screen readers, and hearing loop systems, will be made available for students with specific needs.

### 2. Inclusive Education and Support:

2.1 Admission and Enrollment: a. The college will ensure that the admission process is accessible, fair, and transparent for students with disabilities, in accordance with the guidelines set by the university and UGC. b. Reasonable accommodations, such as extended exam time, scribes, or assistive devices, will be provided during entrance examinations, interviews, and assessments.

2.2 Curriculum and Instruction: a. The college will make reasonable adjustments to the curriculum and instructional methods to cater to diverse learning needs. b. Faculty members will be encouraged to adopt inclusive teaching practices, such as providing accessible course materials, using assistive technologies, and implementing universal design principles.

2.3 Support Services: a. The college will provide specialized support services, including academic counseling, note-taking assistance, sign language interpretation, and assistive technology training, to students with disabilities. b. The appointment of a dedicated disability support coordinator will ensure the provision of timely and appropriate support to students.

### 3. Awareness and Sensitization:



3.1 Disability Awareness Programs: a. Regular awareness programs and sensitization workshops will be conducted for students, faculty, and staff to foster an inclusive campus culture and promote understanding and acceptance of individuals with disabilities. b. Disability-related issues, rights, and etiquettes will be incorporated into orientation programs for new students and employees.

3.2 Sensory Sensitivity: a. Efforts will be made to create a sensory-friendly environment, considering factors such as lighting, noise levels, and visual clutter, to accommodate individuals with sensory sensitivities or conditions such as autism.

#### 4. Grievance Redressal and Accessibility Audit:

4.1 Grievance Redressal Mechanism: a. The college will establish a grievance redressal mechanism to address concerns or complaints related to accessibility, discrimination, or any other issues faced by individuals with disabilities. b. The process will be transparent, confidential, and ensure prompt resolution.

4.2 Accessibility Audit: a. Regular accessibility audits will be conducted to assess and address barriers in the campus environment, infrastructure, and facilities. b. Findings from the audits will inform improvement plans and necessary modifications.

#### 5. Collaboration and Partnerships:

5.1 Collaboration with Disability Organizations: a. The college will establish collaborations with disability organizations, NGOs, and relevant stakeholders to enhance support services, share best practices, and promote inclusive initiatives. b. The partnerships will facilitate the exchange of knowledge, expertise, and resources for the benefit of individuals with disabilities.

5.2 University and UGC Compliance: a. The college will ensure compliance with all relevant university and UGC guidelines and regulations concerning disability rights, accessibility, and support services. b. Reports and necessary documentation will be submitted to the university and UGC within the prescribed timelines.

#### 6. Monitoring and Evaluation:

6.1 Disability Support Committee: a. A Disability Support Committee will be established, comprising representatives from different departments and stakeholders, to oversee the implementation of disability-friendly policies and monitor their effectiveness. b. The committee will regularly review the progress, address emerging challenges, and recommend improvements to ensure continuous enhancement of the disabled-friendly campus initiative.





## DISABLED FRIENDLY POLICY

The Disabled Friendly Policy of Union Christian college is aimed at providing an inclusive and accessible learning environment for students with disabilities. The policy is in compliance with the guidelines of the University Grants Commission (UGC) and the Rights of Persons with Disabilities Act, 2016.

As per the policy, the college authorities provide reasonable accommodations to ensure that students with disabilities have equal access to educational opportunities. The college ensures that all infrastructure, facilities, and services are accessible to students with disabilities. The policy also mandates that the college provides disability-related support services to enable students with disabilities to achieve their full potential.

### Objectives:

1. Promoting inclusivity: The policy should promote inclusivity by providing equal opportunities for people with disabilities in all aspects of college life, including education, employment, and participation in college activities.
2. Ensuring accessibility: The policy should ensure accessibility by providing physical, digital, and communication access for people with disabilities, including accessible buildings, technology, and communication tools.
3. Eliminating discrimination: The policy should eliminate discrimination by identifying and addressing any barriers to access or participation that people with disabilities may face, and by taking action to prevent discrimination and promote equal treatment.
4. Providing support and resources: The policy should provide support and resources for people with disabilities, including accommodations, assistive technology, and other resources that enable full participation in college life.
5. Promoting awareness and education: The policy should promote awareness and education on disability issues, including disability rights and accessibility, and foster a culture of respect and inclusivity for people with disabilities.
6. Ensuring compliance with laws and regulations: The policy should ensure compliance with relevant laws and regulations related to disability rights, including the Americans with Disabilities Act (ADA), and provide a mechanism for reporting and addressing violations.

A disabled-friendly policy is designed to promote accessibility and inclusivity for people with disabilities, eliminate discrimination, provide support and resources, promote awareness and education, and ensure compliance with relevant laws and regulations. By upholding these objectives, the college can create a more inclusive and welcoming environment for all members of the college community, including those with disabilities



### **Some of the key features of the Disabled Friendly Policy of the college may include:**

**Accessible Infrastructure:** The college provides an accessible environment for students with disabilities, including ramps, elevators, accessible washrooms, and other facilities. Union Christian College provides the following facilities to disabled students. These modifications are designed to ensure that physically disabled students can navigate the college premises and participate in academic and extracurricular activities.

#### **Infrastructure for Physically Disabled**

Some of the infrastructure modifications that may be present in the college for physically disabled students include:

- **Wheelchair Ramps:** The college may have wheelchair ramps at all entry and exit points to enable students with disabilities to access the buildings easily.
- **Accessible Restrooms:** The college may have accessible restrooms equipped with grab bars, raised toilet seats, and other modifications to ensure that physically disabled students can use them easily.
- **Parking Spaces:** The college may have designated parking spaces close to the entrance of the building for physically disabled students.
- **Classroom Modifications:** The college may have wheelchair-accessible desks and chairs, height-adjustable tables, and other modifications to enable physically disabled students to participate in classroom activities.
- **Assistive Technology:** The college may provide assistive technology devices and software, such as screen readers, voice recognition software, and speech-to-text converters, to enable physically disabled students to access course materials and complete assignments.
- **Signage and Braille:** The college may have signage in braille and large print to aid visually impaired students in navigating the premises.

The infrastructure modifications for physically disabled students in the college ensure that they have equal access to all educational opportunities and facilities. The college authorities are responsible for ensuring that these modifications are in compliance with the guidelines of the University Grants Commission (UGC) and the Rights of Persons with Disabilities Act, 2016.

#### **Blind Student support**

Blind students in Union Christian college is provided with special assistance to ensure that they can access course materials, participate in classroom activities, and complete assignments.

Some of the ways in which the college can help blind students are:





1. Braille Materials: The college can provide course materials, textbooks, and other reading materials in braille format for blind students.
2. Audio Books: The college can provide audio books of course materials and other reading materials to aid blind students in their studies.
3. Screen Readers and Assistive Technology: The college can provide screen readers and other assistive technology devices and software to aid blind students in accessing digital course materials and completing assignments.
4. Note-Taking Assistance: The college can provide note-taking assistance to blind students during lectures and classroom discussions.
5. Scribe Assistance: The college can provide scribe assistance to blind students during examinations and other assessments.
6. Braille Signage: The college can have signage in braille and large print to aid visually impaired students in navigating the premises.
7. Disability Support Services: The college can provide disability support services such as counseling, academic coaching, and other resources to aid blind students in their studies.

**Awareness Programs:** The college also conducts awareness programs and sensitization workshops to promote an inclusive and respectful environment for students with disabilities.

**Reasonable Accommodations:** The college provides reasonable accommodations to students with disabilities, such as extra time during examinations, alternative format materials, and modified curriculum.

The Union Christian College college authorities are ensuring that these services are in compliance with the guidelines of the University Grants Commission (UGC) and the Rights of Persons with Disabilities Act, 2016. The college also works with blind students to create an Individualized Education Plan (IEP) that outlines the accommodations and support services that they require to achieve academic success. The Disabled Friendly Policy of the college aims to promote an inclusive and supportive environment for students with disabilities. The college authorities ensure that students with disabilities have equal access to educational opportunities and provide them with the necessary support to help them succeed academically and personally



## ENVIRONMENT PROTECTION AND SUSTAINABLE DEVELOPMENT POLICY

Environmental protection and sustainable development policy refers to a set of measures and practices designed to protect the environment and promote sustainable development. The policy seeks to balance economic, social, and environmental concerns and ensure that natural resources are conserved for future generations. The following are some objectives of an environmental protection and sustainable development policy:

1. Protect the environment: The primary objective of the policy is to protect the environment from pollution, degradation, and other forms of harm. For this the following can be done.
  - a) Sustainable Practices: Encourage and promote sustainable practices in the college such as reducing energy consumption, reducing water usage, waste reduction, recycling, and composting.
  - b) Energy Conservation: Encourage the use of energy-efficient lighting and appliances, and promote turning off electrical equipment when not in use. Consider using renewable energy sources such as solar and wind power.
  - c) Transportation: Encourage the use of public transportation, carpooling, and cycling, and promote the use of electric or hybrid vehicles on campus.
  - d) Water Conservation: Promote water conservation practices such as reducing water consumption, using low-flow toilets and showerheads, fixing leaks, and harvesting rainwater.
  - e) Waste Management: Implement an effective waste management system that includes recycling, composting, and responsible disposal of hazardous waste.
  - f) Green Spaces: Develop and maintain green spaces on campus, such as gardens and parks, and promote the use of native plants and trees to support local biodiversity.
  - g) Awareness and Education: Educate students, faculty, and staff about environmental issues and encourage participation in activities that promote sustainable practices.
  - h) Environmental Monitoring: Regularly monitor and assess the environmental impact of college activities and implement necessary changes to reduce negative impacts.
  - i) Compliance: Ensure compliance with all relevant environmental laws and regulations, including those related to air and water quality, hazardous waste, and pollution prevention.





- j) **Continuous Improvement:** Continuously review and improve the college's environmental protection policies and practices based on new information and feedback from stakeholders.
2. **Promote sustainable development:** The policy aims to promote economic and social development that meets the needs of the present without compromising the ability of future generations to meet their own needs. To promote sustainable development in Union Christian College, the following policies can be implemented:
    - a) **Develop and implement a sustainability plan:** The institution has developed and implement a sustainability plan that outlines goals, targets, and strategies for promoting sustainable practices in all aspects of its operations.
    - b) **Incorporate sustainability into the curriculum:** The institution can incorporate sustainability into the curriculum by offering courses and programs that focus on sustainability issues, such as climate change, renewable energy, and sustainable agriculture.
    - c) **Promote sustainable behavior among students and staff:** The institution can promote sustainable behavior among students and staff by providing information and education on sustainable practices and encouraging the adoption of sustainable behaviors, such as recycling, using public transportation, and reducing energy consumption.
    - d) **Reduce energy consumption:** The institution can reduce energy consumption by implementing energy-efficient measures such as switching to LED lighting, using energy-efficient appliances, and implementing energy-saving policies, such as turning off computers and lights when not in use.
    - e) **Reduce waste generation:** The institution can reduce waste generation by implementing waste reduction policies such as reducing the use of paper, recycling and composting, and reducing the use of disposable products.
    - f) **Encourage sustainable transportation:** The institution can encourage sustainable transportation by providing bike parking facilities, promoting public transportation, and providing incentives for carpooling and electric vehicle use.
    - g) **Promote sustainable procurement:** The institution can promote sustainable procurement by sourcing products and services from environmentally and socially responsible suppliers.
    - h) **Develop and maintain green spaces:** The institution can develop and maintain green spaces such as gardens and parks, and promote the use of native plants and trees to support local biodiversity.





3. Reduce greenhouse gas emissions: The policy seeks to reduce greenhouse gas emissions and mitigate the impacts of climate change. The following are the measures that can be taken to reduce it.
  - a) Energy efficiency: The college can promote energy efficiency measures such as installing energy-efficient lighting, heating, and cooling systems, and improving insulation to reduce energy consumption.
  - b) Renewable energy: The college can promote the use of renewable energy sources such as solar, wind, or geothermal power to reduce greenhouse gas emissions.
  - c) Carbon offsetting: The college can participate in carbon offsetting programs that fund projects to reduce greenhouse gas emissions elsewhere, such as reforestation or renewable energy projects.
  - d) Green transportation: The college can promote sustainable transportation options such as public transportation, cycling, and carpooling, and encourage the use of electric or hybrid vehicles on campus.
  - e) Sustainable food: The college can promote sustainable food practices such as reducing food waste, sourcing local and organic food, and reducing meat consumption, which has a high carbon footprint.
  - f) Waste reduction: The college can implement policies to reduce waste, such as recycling, composting, and reducing the use of disposable items.
  - g) Green spaces: The college can develop and maintain green spaces on campus, such as gardens and parks, and promote the use of native plants and trees to support local biodiversity and sequester carbon.
  - h) Education and awareness: The college can educate students, faculty, and staff on the impact of greenhouse gas emissions and promote behavior changes that reduce emissions.
4. Conserve natural resources: The policy aims to conserve natural resources such as forests, water, and biodiversity for future generations.
5. Encourage green technologies: The policy seeks to encourage the use of green technologies and renewable energy sources to reduce carbon emissions and dependence on fossil fuels. Like
  - a) Procurement: The college can adopt a green procurement policy that prioritizes purchasing energy-efficient equipment and products that use renewable materials and have a low carbon footprint.
  - b) Investment: The college can invest in green technologies and energy-efficient infrastructure such as solar panels, wind turbines, and other renewable energy sources.



- c) Research and development: The college can invest in research and development of green technologies such as carbon capture and storage, electric vehicles, and energy-efficient buildings.
  - d) Education: The college can offer courses and programs that educate students and staff about green technologies and their potential benefits for the environment and society.
  - e) Partnerships: The college can partner with local organizations and businesses that are focused on developing and promoting green technologies and support their efforts through collaboration and resource-sharing.
  - f) Innovation: The college can encourage innovation and entrepreneurship among students and faculty by providing resources and funding for green technology startups and projects.
  - g) Certification: The college can seek green technology certification such as LEED (Leadership in Energy and Environmental Design) certification, which recognizes buildings and facilities that meet high environmental standards.
6. Encourage responsible consumption: The policy aims to encourage responsible consumption and production patterns, reduce waste, and promote the circular economy.
  7. Ensure compliance: The policy seeks to ensure compliance with environmental laws and regulations and hold individuals and organizations accountable for environmental violations.
  8. Promote awareness and education: The policy aims to promote awareness and education on environmental issues and encourage public participation in environmental decision-making processes.

The environmental protection and sustainable development policy of Union Christian College aims to balance economic, social, and environmental concerns to ensure a sustainable future for all. By promoting sustainable development in an educational institution requires a multi-faceted approach that involves developing policies and strategies to reduce energy consumption, waste generation, and promote sustainable practices among students, faculty, and staff. It is also important to integrate sustainability into the curriculum and promote sustainability awareness and education. The policy to reduce greenhouse gas emissions in Union Christian college prioritizes measures that reduce energy consumption, promote renewable energy, sustainable transportation, and food practices, and increase waste reduction and carbon sequestration. The progress should be monitored regularly and adjust policies as needed to achieve greenhouse gas reduction targets.





## POLICY DOCUMENT: GREEN CAMPUS, CLEAN CAMPUS

This policy document outlines the procedures for addressing the green campus clean campus initiatives taken by Union Christian College, Aluva, based on the guidelines and regulations of Mahatma Gandhi University and the University Grants Commission (UGC).

Objective:

The objective of this policy document is to establish and promote a Green Campus, Clean Campus initiative in Union Christian College, Aluva. The initiative aims to create an environmentally sustainable and clean campus, fostering awareness, responsible behavior, and active participation of all stakeholders.

### 1. Environmental Sustainability:

1.1 Energy Conservation: a. The college will promote energy-efficient practices, such as the use of LED lighting, energy-saving appliances, and renewable energy sources wherever feasible. b. Awareness campaigns will be conducted to educate students, faculty, and staff on energy conservation techniques.

1.2 Water Conservation: a. The college will implement water-efficient practices, including rainwater harvesting, use of water-efficient fixtures, and periodic maintenance of water systems to prevent wastage. b. Awareness programs will be organized to educate the college community about the importance of water conservation.

1.3 Waste Management: a. The college will establish an effective waste management system, including segregation, recycling, and composting of waste. b. Awareness drives will be conducted to promote waste reduction, reuse, and responsible disposal practices among students, faculty, and staff.

### 2. Green Infrastructure and Landscaping:

2.1 Sustainable Infrastructure: a. The college will strive to construct and maintain sustainable buildings, considering energy efficiency, green materials, and eco-friendly construction practices. b. Efforts will be made to maximize natural ventilation, lighting, and green spaces in the campus design.

2.2 Biodiversity Conservation: a. The college will encourage the preservation and enhancement of biodiversity within the campus by maintaining green spaces, planting native species, and creating habitats for local flora and fauna. b. Educational initiatives will be undertaken to raise awareness about the importance of biodiversity conservation.



### 3. Transportation and Mobility:

3.1 Sustainable Transportation: a. The college will promote sustainable transportation options, including carpooling, cycling, and the use of public transport among students, faculty, and staff. b. Adequate infrastructure, such as bicycle parking facilities and pedestrian-friendly pathways, will be provided to encourage sustainable commuting.

3.2 Emissions Reduction: a. The college will aim to reduce greenhouse gas emissions associated with transportation by adopting fuel-efficient vehicles, promoting electric vehicles, and organizing awareness campaigns on emission reduction.

### 4. Awareness and Education:

4.1 Environmental Education: a. The college will integrate environmental education and sustainability-related topics into the curriculum to enhance students' knowledge and understanding of environmental issues. b. Workshops, seminars, and awareness campaigns will be organized to engage students, faculty, and staff in environmental conservation activities.

4.2 Green Practices Training: a. Training programs will be conducted to equip the college community with knowledge and skills related to sustainable practices, waste management, energy conservation, and other relevant areas.

### 5. Collaboration and Partnerships:

5.1 Stakeholder Engagement: a. The college will actively engage students, faculty, staff, and local community members in the Green Campus, Clean Campus initiative. b. Partnerships will be forged with relevant organizations, NGOs, and government agencies to leverage their expertise and resources for effective implementation.

5.2 Knowledge Sharing and Best Practices: a. The college will participate in knowledge-sharing platforms and networks to exchange best practices and experiences in sustainable campus initiatives. b. Regular reporting on the progress and achievements of the Green Campus, Clean Campus initiative will be shared with the university and UGC.

### 6. Monitoring and Evaluation:

6.1 Sustainability Committee: a. A Sustainability Committee will be formed





## WASTE MANAGEMENT POLICY

The waste management policy is a set of guidelines and procedures developed by an organization, government, or community to effectively manage the generation, collection, transportation, and disposal of waste. The policy outlines the objectives and goals of waste management, defines responsibilities and roles of stakeholders, and specifies strategies and measures to reduce waste generation, promote recycling and reuse, and ensure the safe and sustainable disposal of residual waste. The college has a well-defined policy for managing different types of wastes generated in the campus. The college also has an MoU with Plan@Earth, an NGO which collects and recycles all types of waste. The college is also associating with the Local government authorities also for managing the waste in the campus.

### Types of waste in Campus

There are several types of waste generated the college campus

- a). Paper waste: This includes paper from classrooms, offices, and printing facilities which can be recycled or reused for other purposes.
- b). Food waste: Food scraps and leftovers from campus dining facilities and events. Composting can be used to reduce the amount of food waste going to landfill.
- c). Plastic waste: This includes water bottles, straws, and packaging materials. Recycling can help reduce the environmental impact of plastic waste.
- d). Electronic waste: Discarded electronics, such as computers, printers, and phones, can be recycled to recover valuable materials and reduce pollution.
- e). Hazardous waste: This includes chemicals, batteries, and light bulbs, which require proper disposal to prevent harm to the environment and public health.
- f). Construction waste: Waste generated from construction and renovation activities on campus, including materials like concrete, bricks, and drywall.

### Purpose of waste management Policy

Effective waste management practices in the college campus helps reduce the environmental impact of these waste streams, conserve resources, and promote sustainable practices among students and staff.

### The waste management policy of the college covers various aspects, like

1. Waste prevention: Encouraging the reduction of waste generation through source reduction and the use of eco-friendly materials.
2. Recycling and recovery: Promoting the reuse and recycling of waste materials to reduce the amount of waste sent to landfill and conserve natural resources.



3. Collection and transport: Ensuring efficient and effective waste collection and transportation systems to minimize environmental and health impacts.
4. Treatment and disposal: Implementing appropriate treatment and disposal methods for residual waste, including landfill, incineration, and other waste-to-energy technologies.
5. Monitoring and reporting: Establishing systems for monitoring and reporting on waste management performance, including waste generation rates, recycling rates, and environmental and health impacts.

### The college adopts the following steps in managing campus waste

1. Waste Management Plan: The college should have a comprehensive waste management plan that includes guidelines for waste segregation, recycling, composting, and e-waste management. The plan is reviewed periodically and updated as required.
2. Waste Segregation: The college should encourage waste segregation at source by providing separate bins for different types of waste such as organic waste, recyclables, and non-recyclable waste. Students and staffs are educated about the importance of waste segregation and how it can contribute to sustainable waste management.
3. Composting: The college should promote composting of organic waste generated on campus. This is done by setting up composting units or by encouraging students and staff to use home composting methods. The compost generated is used as fertilizer in the college gardens and for other landscaping purposes.
4. Recycling: The college should promote recycling of materials such as paper, plastic, glass, and metal. The college has tie-up with local recycling units to ensure that the recyclables generated on campus are disposed of properly. The college English department and Botany departments makes such products and arrange for its sales in college campus
5. E-waste Management: The college should have a policy in place for the proper disposal of electronic waste which includes tying up with authorized e-waste disposal agencies or setting up e-waste collection units on campus.
6. Reduction of Plastic Usage: The college should discourage the use of single-use plastics on campus by promoting the use of reusable water bottles, cloth bags, and other eco-friendly alternatives. The college also has installed water dispensers in every blocks to reduce the use of plastic water bottles.
7. Waste Audit: The college also should conduct a waste audit to determine the types and quantities of waste generated on campus. The audit is used to identify areas where waste reduction can be achieved and to set targets for waste reduction and recycling.





8. **Staff and Student Training:** The college should provide training to staff and students on sustainable waste management practices. This can include workshops, training programs, and awareness campaigns.
9. **Waste Reduction Targets:** The college should set targets for waste reduction and recycling and monitor progress towards these targets. The college can also recognize and reward individuals or departments that achieve waste reduction targets.
10. **Collaboration with Local Communities:** The college should collaborate with local communities and organizations to promote sustainable waste management practices in the surrounding areas. This can include awareness campaigns, waste collection drives, and other community outreach programs.

A waste management policy aims to promote sustainable waste management practices that protect the environment, conserve resources, and improve public health and safety.





## E- Waste Management Policy manual

Union Christian College, Aluva have IT products such as Desktop and Laptop Computers, Printers, Modems, Servers, Switches and other ICT Tools, Electronic and Electrical items for the Faculty, Non-teaching staff, College Office, Hostels and Students. After prolonged use almost all IT and electronic and electrical items are becoming obsolete. The management ensures proper re-use, recycle of IT and electronic/electrical products and also the E-waste policy has been defined. The Policy provides rules and regulations, guidelines for discarding the e-waste from the campus.

### E-WASTE MANGEMENT Policy.

- The Main aim of this policy is to facilitate efficient and uniform infrastructure for collection, utilization and disposal of E-waste
- Create awareness among the College Community and nearby Communities associated with College
- Promoting recycling and re use of E-waste
- Reduce E-waste generation in the campus and Facilitate Pollution Prevention Practices
- Properly recycle through recyclers authorized by District Administration and Government agencies and Local Bodies
- The E-waste is collected from all departments and Divisions and stocked in E-waste Depository maintained by Works Department of the College and disposed every year.
- Year wise and monthly stock is maintained by the Works Department of the College.
- The E-waste from IT tools, Electrical and Electronic products is handled by authorized agencies/recyclers which have an MoU with College
- The said E-waste is properly recycled through the recyclers authorized by District Administration and Government agencies and Local Bodies or by Pollution Control Board of Kerala State.

  
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